SC WORKS
Catawba Workshop Calendar

September 2016

Monday	Tuesday	Wednesday	Thursday	Friday
			1 **WIOA Orientation** Chester I 9:00-10:00 a.m. **UI Profiling Orientation** Rock Hill I 9:00-10:00 a.m. Lancaster I 9:30-11:00 a.m. **Creating a Career Profile** Chester I 10:30-11:30 p.m. **Foundations to Job Searching** Chester I 1:30-2:30 p.m. **Basic Computer Class** KARE Kershaw I 2:30-4:30 p.m. **Preparing for the Interview** Chester I 3:30-4:30 p.m. **Computers for Beginners** Lancaster I 3:30-4:00 p.m. **Computers for Beginners** Rock Hill I 3:30-4:30 p.m.	**2** **WIOA Orientation** Rock Hill I 9:00-10:00 a.m. **Job Search Tips & Interview Prep** Chester I 9:00-10:00 a.m. **Creating a Career Profile** Rock Hill I 10:30-11:30 p.m. **Foundations to Job Searching** Rock Hill I 1:30-2:30 p.m. **Computers for Beginners** Chester, Lancaster I 3:00-4:00 p.m. **Preparing for the Interview** Rock Hill I 3:30-4:30 p.m. **Computers for Beginners** Rock Hill I 3:30-4:30 p.m.
5 LABOR DAY OBSERVANCE OFFICES CLOSED	**6** **WIOA Orientation** Rock Hill I 9:00-10:00 a.m. **Creating a Career Profile** Rock Hill I 10:30-11:30 p.m. **Foundations to Job Searching** Rock Hill I 1:30-2:30 p.m. **Registration in SC Works Online** KARE Kershaw I 2:30-4:30 p.m. **Mastering Interview Skills** Rock Hill I 3:30-4:30 p.m. **Computers for Beginners** Lancaster I 3:30-4:00 p.m. **Computers for Beginners** Rock Hill I 3:30-4:30 p.m.	**7** **WIOA Orientation** Lancaster I 9:00-10:00 a.m. **Introduction to Computers/Internet Job Search/Computer Navigation** Catawba Nation I 9:00-11:00 a.m. **Creating a Career Profile** Lancaster I 10:30-11:30 p.m. **Catawba Pre-Release Workshop** Catawba Ctr Rock Hill I 9:30-11:00 a.m. **Navigating in SC Works** Catawba Nation I 1:30-3:30 p.m. **Foundations to Job Searching** Lancaster I 1:30-2:30 p.m. **Preparing for the Interview** Lancaster I 3:30-4:00 p.m. **Computers for Beginners** Chester, Lancaster I 3:00-4:00 p.m.	**8** **WIOA Orientation** Chester I 9:00-10:00 a.m. **UI Profiling Orientation** Rock Hill I 9:00-10:00 a.m. Lancaster I 9:30-11:00 a.m. **Marketing Yourself to Employers** Chester I 10:30-11:30 p.m. **Resume Fundamentals** Chester I 1:30-2:30 p.m. **Basic Computer Class** KARE Kershaw I 2:30-4:30 p.m. **Mastering Interview Skills** Chester I 3:30-4:30 p.m. **Computers for Beginners** Lancaster I 3:30-4:00 p.m. **Computers for Beginners** Rock Hill I 3:30-4:30 p.m.	**9** **WIOA Orientation** Rock Hill I 9:00-10:00 a.m. **Job Search Tips & Interview Prep** Chester I 9:00-10:00 a.m. **Marketing Yourself to Employers** Rock Hill I 10:30-11:30 p.m. **Resume Fundamentals** Rock Hill I 1:30-2:30 p.m. **Computers for Beginners** Chester, Lancaster I 3:00-4:00 p.m. **Preparing for the Interview** Rock Hill I 3:30-4:30 p.m. **Computers for Beginners** Rock Hill I 3:30-4:30 p.m.
12 **WIOA Orientation** Lancaster I 9:00-10:00 a.m. **Creating a Career Profile** Lancaster I 10:30-11:30 p.m. **Alston Wilkes Society Community Workshop/WOTC (AW Clients Only)** Lancaster I 1:00-2:00 p.m. **Foundations to Job Searching** Lancaster I 1:30-2:30 p.m. **Computers for Beginners** Chester, Lancaster I 3:00-4:00 p.m. **Mastering Interview Skills** Lancaster I 3:30-4:30 p.m. **Computers for Beginners** Rock Hill I 3:30-4:30 p.m.	**13** **WIOA Orientation** Rock Hill I 9:00-10:00 a.m. **Marketing Yourself to Employers** Rock Hill I 10:30-11:30 p.m. **Resume Fundamentals** Rock Hill I 1:30-2:30 p.m. **Registration in SC Works Online** KARE Kershaw I 2:30-4:30 p.m. **Computers for Beginners** Lancaster I 3:30-4:00 p.m. **Mastering Interview Skills** Rock Hill I 3:30-4:30 p.m. **Computers for Beginners** Rock Hill I 3:30-4:30 p.m.	**14** **WIOA Orientation** Lancaster I 9:00-10:00 a.m. **Marketing Yourself to Employers** Lancaster I 10:30-11:30 p.m. **Introduction to Computers/Internet Job Search/Computer Navigation** Catawba Nation I 9:00-11:00 a.m. **Catawba Pre-Release Workshop** Catawba Ctr Rock Hill I 9:30-11:00 a.m. **Navigating in SC Works** Catawba Nation I 1:30-3:30 p.m. **Resume Fundamentals** Lancaster I 1:30-2:30 p.m. **Preparing for the Interview** Lancaster I 3:30-4:00 p.m. **Computers for Beginners** Chester, Lancaster I 3:00-4:00 p.m.	**15** **WIOA Orientation** Chester I 9:00-10:00 a.m. **UI Profiling Orientation** Rock Hill I 9:00-10:00 a.m. Lancaster I 9:30-11:00 a.m. **Creating a Career Profile** Chester I 10:30-11:30 p.m. **Foundations to Job Searching** Chester I 1:30-2:30 p.m. **Basic Computer Class** KARE Kershaw I 2:30-4:30 p.m. **Preparing for the Interview** Chester I 3:30-4:00 p.m. **Computers for Beginners** Lancaster I 3:30-4:00 p.m. **Computers for Beginners** Rock Hill I 3:30-4:30 p.m.	**16** **WIOA Orientation** Rock Hill I 9:00-10:00 a.m. **Job Search Tips & Interview Prep** Chester I 9:00-10:00 a.m. **Creating a Career Profile** Rock Hill I 10:30-11:30 p.m. **Foundations to Job Searching** Rock Hill I 1:30-2:30 p.m. **Computers for Beginners** Chester, Lancaster I 3:00-4:00 p.m. **Preparing for the Interview** Rock Hill I 3:30-4:30 p.m. **Computers for Beginners** Rock Hill I 3:30-4:30 p.m.
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